



NATIVE VILLAGE OF KOTZEBUE

PO Box 296, Kotzebue, Alaska 99752
(907) 442-3467 • www.kotzebueira.org

Tribal Government serving the Iñupiaq people of Qikiqtaġruk.

Job Vacancy Announcement

Immersion Teacher – Open until filled

Under the general guidance of the Nikaitchuat Director, accomplishes the strategic objectives of the Language program by instructing students in the Iñupiaq Language in an immersion school environment at Nikaitchuat Ilisagviat. Communicates on student progress and works with parents in defining educational goals for students. Ensures linguistic, cultural, and educational services with students in tribal community-based setting in compliance with tribal, state, and federal regulations and policies.

Immersion Teacher Aide – Open until filled

Provide instructional assistance in an Inupiaq-speaking classroom to both small and large group instruction. Assist in planning and instruction of weekly thematic units based on cultural activities. Reports to and under general supervision of and directly accountable to Nikaitchuat Director.

ICWA Specialist – Open until filled

Under general supervision of the Tribal Family Services Director, the ICWA Specialist provides case management and program support of a highly responsible and confidential nature to achieve the goals and objectives of the Tribal Family Services Department under the Indian Child Welfare Act (ICWA) and state and federal guidelines.

ICWA Case Worker – Open until filled

Under the general supervision of the Tribal Family Services Director, provides professional and efficient delivery of Indian Child Welfare Act (ICWA) services to Tribal members and/or eligible members, in accordance with the Indian Child Welfare Act, other federal laws, and tribal laws.

Nikaitchuat Director – Open until filled

Under the general guidance of the Executive Director, accomplishes the strategic objectives of the Language program by directing, leading, and administering all programs within the Nikaitchuat Ilisagviat school. In collaboration with the Steering Committee, manages the facilities, finances, programs, and staff. Establishes positive relationships with parents and other staff to improve the success of students in accordance with Tribal vision, mission, and values and in accordance with established laws, regulations, policies, procedures, and best practices.

Better Life & Greater Security

The Qikiqtaġruṅmiut, forever sovereign, will live our Iñupiaq way of life for all generations.

Realty/Probate Specialist – Open until filled

Under the direct supervision of the Realty Director, assists landowners with matters related to native allotments and restricted townsites lots. Assists the Director of Lands in implementing the Kotzebue IRA and BIA Realty Program and maintains an effective working relationship with tribal, federal, state, local and private agencies and organizations involved in land matters affecting the Tribe, native Allotments and restricted property.

Probate Specialist – Open until filled

Assists the Director of Lands in implementing the Kotzebue IRA and BIA Probate Program and maintains an effective working relationship with tribal, federal, state, local and private agencies and organizations involved in land matters affecting the Tribe, native allotments and restricted property.

Seasonal Laborer – Open until filled

Under the direct supervision of the Project Foreman, provides manual labor assistance on housing projects, helping with minor renovations, construction, installation, and repair performed on housing construction projects. Maintains a safe and clean work environment.

Seasonal Carpenter – Open until filled

Under the direct supervision of the Project Foreman, builds, erects, installs, and repairs forms, structures, and other fixtures made from wood and other materials as needed, to assist with various types of construction projects and tribal facilities maintenance and upgrades.

All vacant positions will be opened until filled.

ANNOUNCEMENT EXPIRES WHEN THE POSITION IS FILLED.

FOR AN APPLICATION AND JOB DESCRIPTION

Visit our office at 600 5th Avenue, Kotzebue, AK 99752

Or download both at www.kotzebueira.org/careers